

**Authorized Positions Per Department**

		<u><b>FY 01</b></u>	<u><b>FY 02</b></u>	<u><b>FY 03</b></u>	<u><b>FY 04</b></u>
Accounting	<u>Full-Time Permanent</u>				
	Accounting Supervisor	1	1	1	1
	Senior Accountant	1	0	0	0
	Payroll Specialist	1	1	1	1
	Accounts Payable Specialist	2	2	2	2
	Accountant I	<u>2</u>	<u>2</u>	<u>2</u>	<u>2</u>
		7	6	6	6
	<u>Full-Time Limited-Term*</u>				
	Accountant II	1	1	1	1
	Payroll Clerk	<u>1</u>	<u>1</u>	<u>1</u>	<u>1</u>
		2	2	2	2
	<u>Part-Time Temporary</u>				
	Intern	1,000 hrs	1,000 hrs	1,000 hrs	1,000 hrs
Animal Control	<u>Full-Time Permanent</u>				
	Animal Control Officer Supervisor	1	1	1	1
	Animal Control Officer	<u>1</u>	<u>2</u>	<u>2</u>	<u>2</u>
		2	3	3	3
	<u>Part-Time Permanent</u>				
	Animal Control Officer (1,560 hrs)	1	0	0	0
	<u>On-Call</u>				
	Animal Control Officer	450 hrs	0 hrs	0 hrs	0 hrs
Board of Supervisors	<u>Full-Time Permanent</u>				
	Secretary to the Board	1	1	1	1
Clerk of the Circuit Court	<u>Constitutional Officer***</u>				
	Clerk of the Circuit Court	1	1	1	1
	<u>Full-Time Other**</u>				
	Assistant Chief Deputy	0	1	1	1
	Deputy Clerk IV	2	1	1	1
	Deputy Clerk III	2	2	2	2
	Deputy Clerk II	2	3	3	3
	Deputy Clerk I	<u>5</u>	<u>4</u>	<u>4</u>	<u>4</u>
		11	11	11	11
	<u>Part-Time Other***</u>				
	General Office Clerk (2,912 hrs)	2	2	2	2

\* Positions funded by Regional Jail and Juvenile Detention Commission.

\*\*Positions partially funded by both County and City of Williamsburg.

\*\*\*Positions funded by the State.

**Authorized Positions Per Department**

		<u><b>FY 01</b></u>	<u><b>FY 02</b></u>	<u><b>FY 03</b></u>	<u><b>FY 04</b></u>
Code Compliance	<u>Full-Time Permanent</u>				
	Director of Code Compliance	1	1	1	1
	Chief Building Inspector	1	1	1	1
	Inspector/Combination Inspector	9	8	8	8
	Plans Examiner	1	1	1	1
	Plans Examiner Assistant	1	1	1	1
	Permit Technician	1	1	1	1
	Senior Permit Technician	1	1	1	1
	Administrative Services Coordinator	<u>1</u>	<u>1</u>	<u>1</u>	<u>1</u>
		16	15	15	15
	<u>Part-Time Permanent</u>				
	Senior Office Assistant (1,040 hrs)	1	1	1	1
	Plans Examiner Assist (416 hrs)	0	1	1	1
	Inspector/Combination	0	1	1	1
	Inspector (1,664 hours)	<u>          </u>	<u>          </u>	<u>          </u>	<u>          </u>
		1	3	3	3
Commissioner of the Revenue	<u>Constitutional Officer*</u>				
	Commissioner of the Revenue	1	1	1	1
	<u>Full-Time Permanent*</u>				
	Chief Deputy Commissioner	1	1	1	1
	Business License Inspector	1	1	1	1
	Deputy IV	1	1	1	1
	Deputy III	0	0	3	3
	Deputy I/II	6	6	3	3
	Tax Auditor	<u>1</u>	<u>1</u>	<u>1</u>	<u>1</u>
		10	10	10	10

\*Positions approved and partially funded by the State.

**Authorized Positions Per Department**

		<u><b>FY 01</b></u>	<u><b>FY 02</b></u>	<u><b>FY 03</b></u>	<u><b>FY 04</b></u>
Commonwealth's Attorney	<u>Constitutional Officer*</u>				
	Commonwealth Attorney	1	1	1	1
	<u>Full-Time Other*</u>				
	Attorney IV	1	1	1	1
	Attorney III	1	1	1	1
	Attorney I	1	1	1	1
	Career Prosecutor	1	1	1	1
	Paralegal Assistant	1	1	1	1
	Secretary	1	1	1	1
	Administrative Assistant II	<u>1</u>	<u>1</u>	<u>1</u>	<u>1</u>
		7	7	7	7
	<u>Part-Time Other*</u>				
	Secretary (1,560 hours)	1	1	1	1
	<u>Part-Time Temporary</u>				
	Law Clerk	1,000 hrs	1,861 hrs	1,861 hrs	0 hrs
Communications	<u>Full-Time Permanent</u>				
	Communications/Video Coordinator	1	1	1	1
	Video Engineer	1	1	1	1
	Communications Director	1	1	1	1
	Communications and Neighborhood Connections Specialist	0.5	0.5	0.5	0.5
	Assistant Video Engineer*	<u>0</u>	<u>0</u>	<u>1</u>	<u>1</u>
		3.5	3.5	4.5	4.5
	<u>Part-Time, Limited Term</u>				
	Communications/Cable Specialist (1,040 hrs)	1	1	0	0
	Video Production Specialist (1,040 hrs)	<u>0</u>	<u>0</u>	<u>0</u>	<u>1</u>
Community Services		1	1	0	1
	<u>Full-Time Permanent</u>				
	Community Services Manager	1	1	1	1
	Assistant Manager	1	1	1	1
	Administrative Services Coordinator	1	1	1	1
	Purchase of Development Rights Administrator	0	1	1	1
	Human Services Coordinator	1	1	1	1
	Prevention Counselor	<u>1</u>	<u>1</u>	<u>1</u>	<u>1</u>
		5	6	6	6
	<u>Full-Time Limited Term</u>				
	Prevention Counselor	0	0	2	0
	<u>Part-Time Limited Term</u>				
	Education Specialist (1,040 hrs)	1	1	0	0

\*Positions approved and partially funded by the State.

**Authorized Positions Per Department**

		<u><b>FY 01</b></u>	<u><b>FY 02</b></u>	<u><b>FY 03</b></u>	<u><b>FY 04</b></u>
Cooperative Ext. Service	<u>Full-Time Other*</u>				
	Unit Administrator	1	1	1	1
	Extension Agent	<u>2</u>	<u>2</u>	<u>2</u>	<u>1</u>
		3	3	3	2
	<u>Part-Time Temporary</u>				
	Secretary	600 hrs	600 hrs	600 hrs	600 hrs
	<u>Full-Time Permanent</u>				
	County Attorney	1	1	1	1
	Deputy County Attorney	1	1	1	1
County Attorney	Assistant County Attorney	1	1	1	1
	Legal Secretary	1	1	1	1
	Secretary**	<u>0.5</u>	<u>0.5</u>	<u>0.5</u>	<u>0.5</u>
		4.5	4.5	4.5	4.5
	<u>Part-Time Temporary</u>				
	Law Clerk	480 hrs	480 hrs	480 hrs	480 hrs
	<u>Full-Time Permanent</u>				
	County Administrator	1	1	1	1
	Assistant County Administrator	1	1	1	1
County Administration	Administrative Aide	1	0	0	0
	Capital Projects Administrator	1	1	1	1
	Secretary**	<u>0.5</u>	<u>0.5</u>	<u>0.5</u>	<u>0.5</u>
		4.5	3.5	3.5	3.5
	<u>Part-Time Permanent</u>				
	Administrative Aide (1,040 hrs)	0	1	0	0
	<u>Part-Time Temporary</u>				
	Secretary	624 hrs	624 hrs	500 hrs	0 hrs
	Community Clean-Up Program				
	Coordinator	<u>0 hrs</u>	<u>0 hrs</u>	<u>300 hrs</u>	<u>300 hrs</u>
		624 hrs	624 hrs	800 hrs	300 hrs

\*Funded primarily by State Government.

\*\* One position shared between County Administration and County Attorney.

**Authorized Positions Per Department**

		<u><b>FY 01</b></u>	<u><b>FY 02</b></u>	<u><b>FY 03</b></u>	<u><b>FY 04</b></u>
Courthouse	<u>Full-Time Permanent</u>				
	Courthouse Superintendent	1	1	1	1
	Custodian	<u>1</u>	<u>1</u>	<u>1</u>	<u>1</u>
		2	2	2	2
	<u>Part-time Permanent</u>				
	Custodian (1,040 hours)	1	1	1	1
Courts/Judicial	<u>Circuit Court</u>				
	<u>Full-Time Permanent</u>				
	Court Administrator	2	2	2	2
	<u>Temporary</u>				
	Law Clerk	1,317 hrs	1,317 hrs	1,317 hrs	1,317 hrs
Development Management	<u>Full-Time Permanent</u>				
	Development Manager	1	1	1	1
	Civil Engineer	1	1	1	1
	Environmental Specialist	1	1	1	1
	Development Management Assistant*	<u>1.5</u>	<u>1.5</u>	<u>1.5</u>	<u>1.5</u>
		4.5	4.5	4.5	4.5
Economic Development	<u>Full-Time Permanent</u>				
	Economic Development Director	1	1	1	1
	Economic Development Assistant	1	1	1	1
	Economic Development Project Coordinator	<u>1</u>	<u>1</u>	<u>1</u>	<u>1</u>
		3	3	3	3

\*One position shared between Development Management and Planning.

**Authorized Positions Per Department**

		<u><b>FY 01</b></u>	<u><b>FY 02</b></u>	<u><b>FY 03</b></u>	<u><b>FY 04</b></u>
Emergency Communications	<u>Full-Time Permanent</u>				
	Emergency Communications Director	1	1	1	1
	Telecommunicator Trainee/ Telecommunicator	14	14	17	19
	Emergency Communications Shift Supervisor	<u>4</u>	<u>4</u>	<u>4</u>	<u>4</u>
		19	19	22	24
	<u>Part-Time Permanent</u>				
	Telecommunicator Trainee/ Telecommunicator (2,080 hrs)	2	2	2	2
	<u>On-Call</u>				
	Telecommunicator Trainee/ Telecommunicator	1,148 hrs	1,148 hrs	1,148 hrs	0 hrs
Emergency Management	<u>Full-Time Permanent</u>				
	Administrative Services Coordinator	1	1	1	1
	<u>Part-Time Permanent</u>				
Emergency Medical Services	Deputy Emergency Services Coordinator (1,248 hrs)	1	1	1	1
	<u>Full-Time Permanent</u>				
	Fire/EMS Captain	3	3	3	3
	Firefighter Medic/Senior Firefighter Medic/Firefighter/Senior Firefighter	14	14	14	14
	District Chief	<u>1</u>	<u>1</u>	<u>1</u>	<u>1</u>
		18	18	18	18
Environmental Services	<u>Full-Time Permanent</u>				
	Environmental Director	1	1	1	1
	Engineering Inspector Supervisor	1	1	1	1
	Engineering Inspector	3	4	4	4
	Senior Planner	0	1	1	1
	Civil Engineer	1	1	0	1
	Senior Civil Engineer	0	0	1	1
	Engineering Assistant	<u>1</u>	<u>1</u>	<u>1</u>	<u>1</u>
		7	9	9	10
	<u>On-Call</u>				
	Senior Office Assistant			520 hrs	520 hrs
	Civil Engineer			624 hrs	0 hrs

**Authorized Positions Per Department**

		<u><b>FY 01</b></u>	<u><b>FY 02</b></u>	<u><b>FY 03</b></u>	<u><b>FY 04</b></u>
Facilities Management	<u><b>Full-Time Permanent</b></u>				
	Facilities Management Administrator	1	1	1	1
	Building Maintenance Lead Worker	1	1	1	1
	Information Systems Technician	1	1	1	1
	Custodial Services Superintendent	1	1	1	1
	Custodial Services Coordinator	0	1	1	1
	Custodian	6	4	4	4
	Electrical Technician	0	1	1	1
	Lead Custodian	2	3	3	3
	Building Maintenance Assistant/ Specialist	3	3	3	3
	HVAC/Electrical Assistant	0	1	1	1
	Master HVAC Mechanic	2	1	1	1
	HVAC Lead Worker	1	1	1	1
	Electrical Lead Worker	<u>1</u>	<u>1</u>	<u>1</u>	<u>1</u>
		19	20	20	20
	<u><b>Part-Time Permanent</b></u>				
	Custodian (12,740 hrs)	11	11	11	11
	<u><b>On-Call</b></u>				
	Custodian	2,188 hrs	2,188 hrs	4,569 hrs	2,102 hrs
Financial and Management Services	<u><b>Full-Time Permanent</b></u>				
	Manager of FMS	1	1	1	1
	Director of Budget and Accounting	1	1	1	1
	Senior Administrative/Mail Services Coordinator	1	1	1	1
	Senior Budget Analyst*	0	1	1	1
	Secretary	1	1	1	1
	Risk Management Director**	0	0	1	1
	Mail Clerk	<u>1</u>	<u>1</u>	<u>1</u>	<u>1</u>
		5	6	7	7
	<u><b>On-Call</b></u>				
	Mail Clerk	0	0	300 hrs	300 hrs

\*Position transferred from Accounting.

\*\*Position transferred from Training and Quality Performance.

**Authorized Positions Per Department**

		<u><b>FY 01</b></u>	<u><b>FY 02</b></u>	<u><b>FY 03</b></u>	<u><b>FY 04</b></u>
Fire Department	<u>Full-Time Permanent</u>				
	Fire Chief	1	1	1	1
	Deputy Chief	1	1	1	1
	Fire/EMS District Chief	3	3	3	3
	Fire/EMS Captain	15	15	15	15
	Deputy Fire Marshal	1	1	1	1
	Firefighter/Senior Firefighter/Firefighter	47	47	48	51
	Medic/Senior Firefighter Medic/Recruit				
	Administrative Services Coordinator	1	1	1	1
	Secretary	<u>1</u>	<u>1</u>	<u>1</u>	<u>1</u>
		70	70	71	74
	<u>On-Call</u>				
	Firefighter	0 hrs	0 hrs	0 hrs	2,916 hrs
Fleet Maintenance	<u>Full-Time Permanent</u>				
	Fleet Maintenance Administrator	1	1	1	1
	Shop Foreman	1	1	1	1
	Master Automotive Technician	4	4	3	3
	Automotive Inventory Specialist	<u>1</u>	<u>1</u>	<u>1</u>	<u>1</u>
		7	7	6	6
	<u>Part-Time Permanent</u>				
	Automotive Inventory Assistant (1,300 hrs)	1	0	0	0
General Registrar	<u>Full-Time Other</u>				
	General Registrar	1	1	1	1
	<u>Full-Time Permanent</u>				
	Chief Assistant General Registrar	1	1	1	1
	Assistant General Registrar	<u>1</u>	<u>1</u>	<u>1</u>	<u>1</u>
		2	2	2	2
	<u>Part-Time Permanent</u>				
	Assistant General Registrar (1,352 hrs)	1	1	1	1
	<u>On-Call</u>				
	Office Assistant	700 hrs	1,000 hrs	1,000 hrs	1,000 hrs



**Authorized Positions Per Department**

		<u><b>FY 01</b></u>	<u><b>FY 02</b></u>	<u><b>FY 03</b></u>	<u><b>FY 04</b></u>
Grounds Maintenance	<u>Full-Time Permanent</u>				
	Parks and Grounds Maintenance Super.	1	1	1	1
	Landscape Foreman	1	0	0	0
	Grounds Maintenance Crew Leader	1	1	1	1
	Small Engine Mechanic	1	1	1	1
	Grounds Maintenance Assistant/ Specialist	4	5	7	7
	Athletic Field Technician	<u>0</u>	<u>1</u>	<u>1</u>	<u>1</u>
		8	9	11	11
	<u>Part-Time Permanent</u>				
	Grounds Maintenance Assistant/ Specialist (1,040 hours)	1	1	0	0
	Senior Office Assistant (1,040 hours)	0	0	0	1
	<u>Seasonal Positions</u>				
	Grounds Maintenance Assistant	2,058 hrs	2,058 hrs	2,654 hrs	2,058 hrs
	Office Assistant	0 hrs	0 hrs	770 hrs	0
Human Resources	<u>Full-Time Permanent</u>				
	Human Resource Manager	1	1	1	1
	HR Coordinator	1	1	1	1
	HR Specialist II	1	1	1	1
	HR Specialist I	<u>1</u>	<u>1</u>	<u>1</u>	<u>1</u>
		4	4	4	4
	<u>Full-Time Limited-Term*</u>				
	HR Assistant	1	1	1	1
	<u>On-Call</u>				
	Senior Office Assistant	100 hrs	100 hrs	100 hrs	100 hrs
Information Resources Management	<u>Full-Time Permanent</u>				
	Director of IRM	1	1	1	1
	Information Technology Administrator	1	1	1	1
	Programmer Analyst	2	2	2	2
	Programmer Analyst/Integrator	1	1	1	1
	Information Center Specialist	1	1	1	1
	Microcomputer Specialist	2	2	3	3
	Microcomputer Network Specialist	1	1	1	1
	Publications Management Supervisor	1	1	1	1
	Publications Specialist/Senior Publications Specialist	2	2	2	2
	Telecommunications Network Specialist	1	1	1	1
	Graphics Designer	1	1	1	1
	Records and Imaging Specialist	1	1	1	1
	Records and Imaging Technician	2	2	2	2
	Web Master	<u>1</u>	<u>1</u>	<u>1</u>	<u>1</u>
		18	18	19	19
	<u>Part-Time Permanent</u>				
	Publications/Senior Publications Specialist (1,300 hrs)	1	1	1	1

\*Position funded by the Williamsburg Regional Library

**Authorized Positions Per Department**

		<u><b>FY 01</b></u>	<u><b>FY 02</b></u>	<u><b>FY 03</b></u>	<u><b>FY 04</b></u>
Mosquito Control	<u>Full-Time Permanent</u>				
	Environmental Assistant	0	1	1	1
	<u>Full-Time Temporary</u>				
	Environmental Assistant	1	0	0	0
	<u>Seasonal Positions</u>				
	Mosquito Control Operator	830 hrs	830 hrs	830 hrs	830 hrs
Neighborhood Connections	Neighborhood Connections Director	1	1	1	1
	Secretary	0	0	1	1
	Communications and Neighborhood Connections Specialist	0.5	0.5	0.5	0.5
	Neighborhood Connections Specialist	<u>1</u>	<u>1</u>	<u>1</u>	<u>1</u>
		2.5	2.5	3.5	3.5
	<u>Part-Time Permanent</u>				
	Secretary (1,040 hrs)	0	1	0	0
	<u>Part-Time, Limited Term</u>				
	Block Buddies Coordinator (1,040 hrs)	1	0	0	0
	<u>Full-Time Permanent</u>				
Parks and Recreation	Superintendent of Recreation/ Youth Services Director	1	1	1	1
	Administrative Services Coordinator	1	1	1	1
	Senior Recreation Leader	0	0	7	7
	Superintendent of Parks	1	1	1	1
	Senior Park Coordinator	0	0	0	1
	Secretary	1	1	1	1
	Community Centers Administrator	1	1	1	1
	Senior Customer Assistant	6	7	8	8
	Recreation Operations Coordinator	1	2	3	3
	Recreation Program Coordinator	2	2	7	7
	Park Coordinator	0	1	1	1
	Information Systems Technician	1	1	1	1
	Customer Assistant	0	2	2	2
	Marketing and Publications Coordinator	1	1	1	1
	Parks and Recreation Director	1	1	1	1
	Deputy Director	1	1	1	1
	Park/Greenway Planner	1	1	1	1
	Resource Development Administrator	1	1	1	1
	Budget Management Specialist	1	1	1	1
	Account Clerk	2	1	1	1
	Senior Account Clerk	<u>0</u>	<u>1</u>	<u>1</u>	<u>1</u>
		23	33	42	43

**Authorized Positions Per Department**

	<u><b>FY 01</b></u>	<u><b>FY 02</b></u>	<u><b>FY 03</b></u>	<u><b>FY 04</b></u>
Parks and Recreation				
Continued				
<u>Part-time Permanent</u>				
Senior Recreation Leader (2,462 hrs)	9	9	2	2
Lifeguard (9,828 hrs)	7	7	7	7
Customer Assistant (17,394 hrs)	16	16	15	15
Park Supervisor (1,469 hrs)	1	1	1	1
Fitness Attendant (9,204 hrs)	9	9	8	8
Senior Office Assistant (1,560 hrs)	1	1	1	1
Senior Customer Assistant (1,560 hrs)	<u>0</u>	<u>0</u>	<u>1</u>	<u>1</u>
	43	43	35	35
<u>Part-Time Temporary</u>				
Recreation Leader	30,205 hrs	30,205 hrs	33,834 hrs	33,834 hrs
Senior Recreation Leader	2,410 hrs	2,410 hrs	4,070 hrs	4,070 hrs
Bus Driver	1,300 hrs	1,300 hrs	1,300 hrs	1,300 hrs
Lifeguard	6,629 hrs	6,629 hrs	10,879 hrs	10,879 hrs
Park Supervisor	920 hrs	920 hrs	1,800 hrs	1,800 hrs
Park Attendant	6,746 hrs	9,666 hrs	9,870 hrs	13,855 hrs
Fitness Attendant	624 hrs	624 hrs	624 hrs	624 hrs
Customer Assistant	<u>1,348 hrs</u>	<u>10,228 hrs</u>	<u>10,228 hrs</u>	<u>10,228 hrs</u>
	50,182 hrs	61,982 hrs	72,605 hrs	76,590 hrs
Planning and				
Development				
<u>Full-Time Permanent</u>				
Director of Planning	1	1	1	1
Principal Planner/Zoning Administrator	1	1	1	1
Principal Planner	1	1	1	1
Zoning Officer I	3	3	3	3
Planner/Senior Planner	5	5	5	6
Development Management Assistant*	1.5	1.5	1.5	1.5
Administrative Services Coordinator	1	1	1	1
Landscape Planner/Sr. Landscape Planner	<u>1</u>	<u>1</u>	<u>1</u>	<u>1</u>
	14.5	14.5	14.5	15.5
<u>Part-Time Permanent</u>				
Senior Planner (1,040 hrs)	1	1	1	1
<u>Part-Time Temporary</u>				
Intern	0 hrs	0 hrs	2,080 hrs	1,040 hrs

\*Position shared between Development Management and Planning.

**Authorized Positions Per Department**

		<b><u>FY 01</u></b>	<b><u>FY 02</u></b>	<b><u>FY 03</u></b>	<b><u>FY 04</u></b>
Police Department	<u>Full-Time Permanent</u>				
	Police Chief	1	1	1	1
	Deputy Police Chief	1	1	1	1
	Police Major	1	1	1	1
	Investigator/Senior Investigator	7	4	4	3
	Lieutenant	5	5	5	5
	Sergeant	3	3	3	4
	Property Control Officer	1	1	1	1
	Police Officer/Senior Officer/Master	45	48	51	52
	Officer/Recruit*				
	Police Planner/Analyst	1	1	1	1
	Grants Administrator	0	1	1	1
	Administrative Services Coordinator	1	1	1	1
	Police Records Clerk	1	2	2	2
	Senior Office Assistant	<u>1</u>	<u>0</u>	<u>0</u>	<u>0</u>
		68	69	72	73
	<u>Part-Time, Limited-Term</u>				
	Grant Administrator (520 hrs)	1	0	0	0
Purchasing	<u>Full-Time Permanent</u>				
	Purchasing Director	1	1	1	1
	Senior Buyer	1	1	1	1
	Buyer II	<u>1</u>	<u>1</u>	<u>1</u>	<u>1</u>
		3	3	3	3
Radio Maintenance	<u>Full-Time Permanent</u>				
	Electronics Technician	1	1	1	1
Real Estate Assessments	<u>Full-Time Permanent</u>				
	Director of Real Estate Assessments	1	1	1	1
	Deputy Director of Real Estate Assessment	1	1	1	1
	Real Estate Appraiser/Senior	2	3	3	3
	GIS/Technician Analyst	2	2	2	2
	Real Estate Information Specialist	1	1	1	1
	Real Estate Technical Assistant	<u>2</u>	<u>2</u>	<u>3</u>	<u>3</u>
		9	10	11	11

\*Includes one overhire position.

**Authorized Positions Per Department**

		<u><b>FY 01</b></u>	<u><b>FY 02</b></u>	<u><b>FY 03</b></u>	<u><b>FY 04</b></u>
Satellite Services Office	<u>Full-Time Permanent</u>				
	Satellite Services Administrator	1	1	1	1
	Satellite Services Assistant I/II	<u>1</u>	<u>1</u>	<u>1</u>	<u>1</u>
		2	2	2	2
	<u>Part-Time Permanent</u>				
	Satellite Services Assistant I/II (2,080 hrs)	2	2	2	2
	<u>Constitutional Officer*</u>				
	Sheriff	1	1	1	1
	<u>Full-Time Other*</u>				
	Deputy Sheriff	16	16	16	16
Sheriff	Administrative Staff Specialist	<u>1</u>	<u>1</u>	<u>1</u>	<u>1</u>
		17	17	17	17
	<u>On-Call</u>				
	Deputy Sheriff	0	3,120 hrs	3,120 hrs	3,120 hrs
	<u>Full-Time Permanent</u>				
	Solid Waste Superintendent	1	1	1	1
	Solid Waste Assistant	1	1	1	1
	Convenience Center Attendant I	2	2	2	2
	Convenience Center Attendant II	<u>2</u>	<u>2</u>	<u>2</u>	<u>2</u>
		6	6	6	6
Solid Waste Management	<u>Part-time Permanent</u>				
	Recycling/Beautification Coordinator (1,560 hrs)	1	1	1	1
	Convenience Center Attendant I	<u>0</u>	<u>0</u>	<u>1</u>	<u>1</u>
		1	1	2	2
	<u>Part-Time Temporary</u>				
	Convenience Center Attendant I	1,040 hrs	1,040 hrs	0 hrs	0 hrs
	Intern	<u>0 hrs</u>	<u>0 hrs</u>	<u>1,040 hrs</u>	<u>1,040 hrs</u>
		1,040 hrs	1,040 hrs	1,040 hrs	1,040 hrs
	<u>On-call</u>				
	Convenience Center Attendant	720 hrs	720 hrs	720 hrs	720 hrs

\*Positions approved and partially funded by the State.

**Authorized Positions Per Department**

		<u><b>FY 01</b></u>	<u><b>FY 02</b></u>	<u><b>FY 03</b></u>	<u><b>FY 04</b></u>
Training and Quality Performance	<u>Full-Time Permanent</u>				
	HR Coordinator	1	1	1	1
	HR Specialist	2	2	0	0
	Secretary	<u>0.5</u>	<u>1</u>	<u>1</u>	<u>1</u>
		3.5	4.0	2	2
	<u>Part-Time Permanent</u>				
	HR Specialist II (3,120 hrs)	0	1	2	2
Treasurer	<u>Constitutional Officer*</u>				
	Treasurer	1	1	1	1
	<u>Full-Time Permanent</u>				
	Assistant Treasurer*	1	1	1	1
	Senior Accounting Technician*	0	1	1	1
	Accounting Technician*	5	5	5	5
	Customer Service Representative I/II*	5	4	4	4
	Business Field Tax Representative	<u>0</u>	<u>0</u>	<u>1</u>	<u>1</u>
		11	11	12	12
	<u>Part-Time Temporary*</u>				
	Customer Service Representative I/II	100 hrs	150 hrs	150 hrs	150 hrs
Volunteer Services	<u>Full-Time Permanent</u>				
	Volunteer Coordinator	1	1	0	0
	Secretary	<u>0.5</u>	<u>0.5</u>	<u>0</u>	<u>0</u>
		1.5	1.5	0	0
Williamsburg Regional Library	<u>Full-Time Other</u>				
	Library Director		1	1	1
	<u>Full-Time Permanent</u>				
	Acquisitions Administrator		1	1	1
	Administrative Services Coordinator		1	1	1
	Assistant Library Director		1	1	1
	Computer Technician		2	2	2
	Bookmobile Services Director		1	1	1
	Budget Management Specialist		1	1	1
	Building Maintenance Assistant		2	2	2
	Building Maintenance Specialist		2	2	2
	Buyer II		1	1	1
	Circulation Staff Coordinator		0	1	1

\*Positions approved and partially or totally funded by the State.

**Authorized Positions Per Department**

	<u><b>FY 01</b></u>	<u><b>FY 02</b></u>	<u><b>FY 03</b></u>	<u><b>FY 04</b></u>
Williamsburg				
Regional Library,				
Continued				
Publications and Graphics Administrator	1	1	1	
Delivery Services Specialist	1	1	1	
Library Development Director	1	1	1	
Library Administrative Services Director	1	1	1	
Technical Services Librarian	3	3	3	
Youth Services Librarian I	5	5	5	
Youth Services Librarian II	5	5	5	
Adult Services Librarian I	8	8	8	
Adult Services Librarian II	4	4	4	
Program Services Assistant	2	2	2	
Circulation Senior Clerk	1	2	2	
Circulation Services Assistant	8	6	6	
Bookmobile Assistant	1	1	1	
Program Services Director	2	1	1	
Library Systems Administrator	1	1	1	
Technical Services Assistant	1	1	1	
Acquisitions Specialist	2	2	2	
Library Facilities Director	1	1	1	
Library Network Administrator	1	1	1	
Youth Services Director	1	1	1	
Adult Services Director	1	1	1	
Circulation Services Director	1	1	1	
	65	64	64	
<u>Part-Time Permanent</u>				
Administrative Services Coordinator (1,300 hrs)	1	1	1	
Program Services Assistant (3,484 hrs)	3	3	3	
Youth Services Senior Clerk (1,560 hrs)	1	1	1	
Reference Assistant (3,900 hrs)	2	2	3	
Technical Services Assistant (1,040 hrs)	1	1	1	
Bookmobile Assistant (1,560 hrs)	1	1	1	
Circulation Assistant (11,750 hrs)	10	11	11	
Adult Services Librarian I (2,080 hrs)	2	2	2	
Youth Services Librarian I (4,212 hrs)	4	3	3	
<u>Community Partnership Development</u>				
Director (1,196 hrs)	1	1	1	
Security Monitor (3,900 hrs)	5	5	5	
Shelver/Clerk (12,200 hrs)	14	11	11	
	45	42	43	
<u>Part-Time Temporary</u>				
Youth Services Summer Reading Assistant	1,748 hrs	1,748 hrs	1,748 hrs	
<u>On-Call</u>				
Program Services Assistant	63 hrs	572 hrs	572 hrs	
Youth Services Summer Reading Assistant	41 hrs	375 hrs	0 hrs	
Circulation Assistant	1,238 hrs	246 hrs	536 hrs	
Shelver/Clerk	4,329 hrs	7,644 hrs	7,644 hrs	
	5,671 hrs	8,837 hrs	8,752 hrs	